



ENGLISH AS A
SECOND LANGUAGE



Visit us on Facebook

Enrollment Starts
November 4th



spring
2025

The mission of the [IEP@TCC](#) is to prepare non-native speakers of English linguistically, academically, and culturally for success in the American college environment where English is the primary medium of communication.

© Tulsa Community College September 2025

Welcome

Welcome and thank you for considering our English as a Second Language program (ESL) and our Intensive English program (IEP) here at Tulsa Community College! We are committed to helping you become more proficient in American English and developing the skills important to succeed in college and the workplace.

As a student, you will not only learn English, but also have an opportunity to experience American culture through the many college and community activities held throughout the year.

Please take advantage of the many privileges and benefits that ESL students enjoy here at TCC:

- Free tutoring
- Use of the Library
- Use of the Fitness Center
- Use of the Computer Labs
- Membership in Student Clubs and Organizations
- Access to Student Counselors
- Use your student ID card for discounts at some movie theatres, museums, and other locations.
- Free bus rides anywhere in the city

We encourage you to join the International Association and other clubs to practice English, visit new places on cultural fieldtrips, and make new friends.

Don't forget to visit the ESL Center which is designed to help with the development of language skills outside of the classroom. In this center, you can access computer programs, books, videos, and other language learning materials.

For more information visit: tulsacc.edu/esl

or email: daniel.chaboya@tulsacc.edu



Daniel Chaboya
ESL Director

Our ESL faculty and staff look forward to serving you and contributing to your success here at TCC. We also are excited about meeting you and learning about your culture and languages. Together we will share, learn, and grow in an academic environment that values intercultural awareness and communication.

Hope to see you on campus and in class very soon!

Daniel Chaboya
ESL Director

Tulsa Community College does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, status as a veteran, sexual orientation, genetic information, or any other basis protected by applicable discrimination law in its policies, practices or procedures. This includes, but is not limited to admissions, employment, financial aid and education programs, activities or services.

How to Enroll in Credit / Non-credit ESL classes

1. Take a Placement Test & Get Academic Counseling:

Come to the Language Center at the Northeast Campus to take the free ESL Placement Exam. We are open for testing Monday through Thursday (arrive between 9 am - 4 pm) and Friday (arrive between 9 am - 3 pm). The address is 3727 E Apache, Tulsa OK 74115. Please come to the Student Union building on the east side of the campus. Parking lots 8 and 9 are the closest. The Language Center is in room SU109.

After you finish your exam, an ESL staff member will talk with you about your results and courses for your level. The ESL staff member will also answer your questions and help you with your enrollment.

2. Submit an Application:

Credit students only: Submit an application online at www.tulsacc.edu, click on "Apply". If you need help, please come to the Language Center or call (918) 595-8411 for assistance. If you are a US permanent resident, please bring your card. You will receive your TCC student ID number by email in 5 to 7 days. Additional documents may be required. Please contact the ESL counselor at (918) 595-8411 or salli.wandke@tulsacc.edu with any questions or for more information.

Non-credit learners only: An ESL staff member will submit your application for you when you enroll.

3. Enroll in Classes:

An ESL staff member will assist you with your enrollment. Please come to the Language Center to enroll and pay for classes. If you have questions you can call or email Blanca, Salli, or Daniel. However, during enrollment we are very busy and may be unable to answer calls quickly. We recommend that you come in person.

Non-credit learners will receive an email and printed copy with the class or classes they are registered in. Credit students can find their class schedule in MYTCC. We can help you print it if necessary.

Late enrollments are strongly discouraged and are only on a space available basis.

4. Pay Your Fees:

Credit students only: Pay for your classes online using MYTCC or at the Bursar's office, (www.tulsacc.edu and click on "MYTCC".) Your username is your student ID number including the "T". Select "first time" and follow the prompts to set your password. You must reset your password every six months.

Credit students may also choose to enroll in the TCC payment plan. For more information, please contact the Bursar's Office or ESL counselor.

Non-credit learners only: Please pay for your classes at the time of enrollment. We accept Visa, MasterCard (debit or credit), or Discover, checks, and cash.

ESL Staff Contact Information

Daniel Chaboya	(918) 595 - 7544	daniel.chaboya@tulsacc.edu
Blanca Willis	(918) 595 - 8382	blanca.willis@tulsacc.edu
Salli Wandke	(918) 595 - 8411	salli.wandke@tulsacc.edu

How to Enroll in Credit / Non-credit ESL classes *(continued)*

6. Get an ID Card:

ID cards are made in the Student Life Office on the second floor of the Student Union Monday through Friday.

- **Credit students only:** Please bring your student ID number and a photo ID.
- **Non-credit learners only:** Please get a copy of your schedule that shows your ID number from the Language Center. It takes several days after you enroll for your ID number to be available. You should also bring a photo ID. If you need help, please contact the Language Center.

Please DO NOT throw your ID card away at the end of the semester. The cost to replace it is \$20. Your ID card will be revalidated each semester when you pay your tuition and fees.

7. Refund Policy for Course Withdrawal (Dropped Class):

100% Refunds for course withdrawals (dropped classes) from credit or non-credit ESL courses are only given during the first week of the semester. After the first week, there is no refund. Please contact the ESL Office for assistance.

Academic Calendar

Activity	Date
Enrollment and Fee Payment for ESL classes	November 4 - January 17
Martin Luther King Day — College Closed	Monday, January 20
ESL Classes Begin	Monday, January 21
Late enrollment, Add, Drop & Fee payment continues	January 21- January 24 Tuesday - Friday
100% Refund on Dropped Classes	January 21- January 24 Tuesday - Friday
Spring Break — No classes	March 17-23 Monday - Sunday
Final Exams	April 14 - 17 Monday -Thursday

English Proficiency Requirements For Classes Other Than ESL

Policy

All applicants who indicate English as a second language shall be required to provide evidence of proficiency in the English language prior to enrollment in college-level courses.

Procedure

One of the following standards is used to determine English Language Proficiency for all first time applicants prior to enrolling in college-level credit courses:

1. **Standardized Testing:** Students must meet one of the following minimum scores for admission to TCC without taking ESL:

Internet-Based TOEFL® (iBT)	61
Paper-Based TOEFL®	500
IELTS	5.5
PTE Academic	44
iTEP Academic	3.5

Intensive English Program (IEP): This program is a matriculation program which allows students to enter TCC college classes by proving their readiness through testing *and* class work. Students must achieve a qualifying score on one of the following tests:

Internet-Based TOEFL® (iBT)	48-60
Paper-Based TOEFL®	460-499
IELTS	5.0-5.4
PTE Academic	36-43
iTEP Academic	3.0-3.4

After achieving an acceptable score, students must successfully complete a minimum of 12 weeks of study at an IEP approved by the Oklahoma State Regents immediately prior to TCC admission. At least two-thirds of the 12 weeks must be instruction at an advanced level.

3. **High School Performance:** Students must successfully complete the high school core requirements in an English-speaking high school or graduate from an English-speaking high school and demonstrate competency through the *Policy on Remediation and Removal of High School Curricular Deficiencies*. Students must take the college placement test in the Testing Center. The results will be used to demonstrate proficiency in English and math to determine the appropriate remediation.
4. **Previous College Performance:** Students must provide an official transcript showing a minimum of 24 college-level credit hours with passing grades from an accredited American college or university.

Placement Testing

ESL Placement Testing:

Any student who wishes to enroll in ESL classes for the first time must take the ESL Placement Exam. The ESL Placement Exam measures reading, writing, listening, speaking and grammar and is used to ensure that the student is enrolled in ESL classes at the appropriate level. The following are some common questions about the ESL Placement test:

- How much does it cost?** There is no charge for the ESL Placement Exam.
- How much time does it take?** The ESL Placement Exam takes approximately 1-1½ hours.
- How can I register for the exam?** There is no advanced registration needed.
- Where is the ESL Placement Exam given?** The ESL Placement Exam is given in-person at the following locations.

Please call (918) 595-8411, (918) 595-7544, or (918) 595-8382 if you have any questions.

TCC ESL Department/Language Center
TCC Northeast Campus, Room SU109
3727 E Apache Tulsa OK 74115
(918) 595-8635
Open for testing Monday through Thursday
Arrival time 9 am - 4 pm; Friday: Arrival
time 9 am - 3 pm

International Language Center
TCC Southeast Campus, Room 1120
10300 E 81st St Tulsa OK 74133
(918) 595-7750
Please call for an appointment

International Language Center
TCC Metro Campus, Room MC413
909 S Boston Ave Tulsa OK 74119
(918) 595-8043
Please call for an appointment

Tuition Information

Tuition:

The following chart shows the approximate tuition rate for non-resident and resident credit students. Non-credit rates are also listed. Please note that other fees may apply. Most courses require a textbook, which is not included in tuition.

Credit ESL Classes:

Tuition must be paid in full at the time of enrollment and can be paid by cash, check, or credit/debit card or the student must enroll in the payment plan. For more information or to enroll in the payment plan, please go to MYTCC on the TCC website or visit the Bursar's Office. If you need help setting up the payment plan, please visit the Bursar's Office or ask an ESL staff member.

Non-Credit ESL Classes:

Tuition must be paid in full at the time of enrollment by cash, check or credit/debit card. Please note that textbooks are not included in the tuition. There is no payment plan available.

All students:

Late enrollments are strongly discouraged and only on a space available basis.

Approximate Credit & Non-Credit ESL Course Tuition Rate*			
3 credit-hour courses			
	Non-Credit	Credit Resident*	Credit Non-Resident*
1 Course	\$420	\$438	\$1,113
2 Courses	\$840	\$876	\$2,226
3 Courses	\$1,260	\$1,314	\$3,339
4 Courses	\$1,680	\$1,752	\$4,452
5 Courses	\$2,100	\$2,190	\$5,565
2 credit-hour courses			
1 Course	\$280	\$292	\$742
* The Welcome Center (Registration & Admissions) in the Student Union determines residency status (credit student only). Tuition is subject to change.			

Tuition Information

Additional fees:

Credit students only: There is a \$5.00 per semester ID fee and a one-time \$20 admission fee.

Non-credit learners only: ID included in course fee.

Books:

Books are approximately \$40 -\$70 per course. Prices will vary for each course.

Refunds:

For 12 week classes, 100% refund during the first week of the class only. **No refund after the first week.**

Dropping Classes:

Credit students only: If a credit student does not plan to attend a course, it is the student's responsibility to officially drop his or her class(es) by notifying the Registrar's Office before the end of the refund period. Please contact the ESL Counselor if you need assistance.

Non-credit learners only: Non-credit learners must contact the ESL Specialist, ESL Counselor, or ESL Director before the end of the refund period.



Class Schedule

Spring 2025
January 21 - April 17

ESL Daytime Schedule

<u>Call #</u>	<u>Course ID</u>	<u>Course Name</u>	<u>Time</u>
Monday and Wednesday Daytime			
Morning			
80043	ESLN 0992-801	ESL Beginning 3	9:00 AM - 10:20 AM
22627	ESLA 0343-201	ESL Writing Basics 2	9:00 AM - 10:50 AM
22629	ESLA 0443-201	ESL Writing Intermediate 1	9:00 AM - 10:50 AM
22631	ESLA 0543-201	ESL Writing Intermediate 2	9:00 AM - 10:50 AM
22637	ESLA 0843-201	ESL Writing Advanced 2	9:00 AM - 10:50 AM
Early Afternoon			
22639	ESLA 0333-201	ESL Grammar Basics 2	12:30 PM - 2:20 PM
22641	ESLA 0433-201	ESL Grammar Intermediate 1	12:30 PM - 2:20 PM
22643	ESLA 0533-201	ESL Grammar Intermediate 2	12:30 PM - 2:20 PM
22649	ESLA 0833-201	ESL Grammar Advanced 2	12:30 PM - 2:20 PM

Class Schedule

Spring 2025

January 21 - April 17

TCC Northeast Campus Daytime Schedule

<u>Call #</u>	<u>Course ID</u>	<u>Course Name</u>	<u>Time</u>
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Tuesday and Thursday Daytime

Morning

80044	ESLA 0992-801	ESL Beginning 1	9:00 AM - 10:20 AM
22660	ESLA 0323-201	ESL Reading Basics 2	9:00 AM - 10:50 AM
22662	ESLA 0423-201	ESL Reading Intermediate 1	9:00 AM - 10:50 AM
22664	ESLA 0523-201	ESL Reading Intermediate 2	9:00 AM - 10:50 AM
22668	ESLA 0823-201	ESL Reading Advanced 2	9:00 AM - 10:50 AM

Early Afternoon

22670	ESLA 0353-201	ESL Speaking Basics 2	12:30 PM - 2:20 PM
22672	ESLA 0453-201	ESL Speaking Intermediate 1	12:30 PM - 2:20 PM
22674	ESLA 0553-201	ESL Speaking Intermediate 2	12:30 PM - 2:20 PM
22680	ESLA 0853-201	ESL Speaking Advanced 2	12:30 PM - 2:20 PM

Class Schedule

Spring 2025
January 21 – April 17

TCC Northeast Campus Daytime Schedule

<u>Call #</u>	<u>Course ID</u>	<u>Course Name</u>	<u>Time</u>
Monday, Tuesday, Wednesday and Thursday Daytime			
22687	ESLA 0313-201	ESL Listening Basics 2	11:00 AM - 11:55 AM
22689	ESLA 0413-201	ESL Listening Intermediate 1	11:00 AM - 11:55 AM
22691	ESLA 0513-201	ESL Listening Intermediate 2	11:00 AM - 11:55 AM
22695	ESLA 0813-201	ESL Listening Advanced 2	11:00 AM - 11:55 AM



Class Schedule

Spring 2025

January 21 – April 17

TCC Northeast Campus Evening Schedule

<u>Call #</u>	<u>Course ID</u>	<u>Course Name</u>	<u>Time</u>
Monday and Wednesday Evening			
80044	ESLN 0992-802	ESL Beginning 1	6:30 PM - 7:50 PM
80043	ESLN 0992-802	ESL Beginning 3	6:30 PM - 7:50 PM
80046	ESLN 0992-802	ESL Beginning 4	6:30 PM - 7:50 PM
22653	ESLN 0113-201	ESL Basics 1	6:00 PM - 7:50 PM
23875	ESLN 0123-201	ESL Basics 2	6:00 PM - 7:50 PM
22655	ESLN 0143-201	ESL Basics 4	6:00 PM - 7:50 PM
23853	ESLN 0223-201	ESL Comprehension 2	6:00 PM - 7:50 PM
22658	ESLN 0323-201	ESL Proficiency 2	6:00 PM - 7:50 PM
Tuesday and Thursday Evening			
80045	ESLN 0992-801	ESL Beginning 2	6:30 PM - 7:50 PM
80046	ESLN 0992-802	ESL Beginning 4	6:30 PM - 7:50 PM
22682	ESLN 0113-202	ESL Basics 1	6:00 PM - 7:50 PM
22654	ESLN 0123-202	ESL Basics 2	6:00 PM - 7:50 PM
23131	ESLN 0133-201	ESL Basics 3	6:00 PM - 7:50 PM
22657	ESLN 0213-201	ESL Comprehension 1	6:00 PM - 7:50 PM
22685	ESLN 0243-201	ESL Comprehension 4	6:00 PM - 7:50 PM
22659	ESLN 0343-201	ESL Proficiency 4	6:00 PM - 7:50 PM

Education Outreach Center

2201 S Garnett Rd, Tulsa OK 74129

Monday and Wednesday Evening

80044	ESLN 0992-801	ESL Beginning 1	6:30 PM - 7:50 PM
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Class Schedule

Fall 2024 Grammar Test Preparation

November 18 - December 12

TCC Northeast Campus in-person.

<u>Course Name</u>	<u>Days</u>	<u>Dates*</u>	<u>Time</u>	<u>Tuition**</u>
Morning				
ESL Grammar Test Prep Intermediate	Mon & Wed	Nov 18-Dec 11	9 AM - 11 AM	\$139
ESL Grammar Test Prep Advanced	Tues & Thurs	Nov 19-Dec 12	9 AM - 11 AM	\$139
Evening				
ESL Grammar Test Prep Intermediate	Mon & Wed	Nov 18-Dec 11	6 PM - 8 PM	\$139
ESL Grammar Test Prep Advanced	Tues & Thurs	Nov 19-Dec 12	6 PM - 8 PM	\$139

*Classes will not meet Nov 27 or Nov 28 for the Thanksgiving Holiday.

**Textbook not included (\$50- \$70 depending on the level).



International Student Services

The International Student Services Office is the admission and academic advisement office for students on an F1 student visa. We also provide new student orientation, as well as assistance with change of non-immigrant status, work permission and reinstatement.

We welcome your application and look forward to the opportunity to assist you in your goal to attend the TCC English as a Second Language program.

For more information, please visit our website at:

www.tulsacc.edu/iss

Contact Information:

Phone: (918) 595-7478

Office: TCC Northeast Campus, Student Union Building, room SU110

E-mail: iss@tulsacc.edu

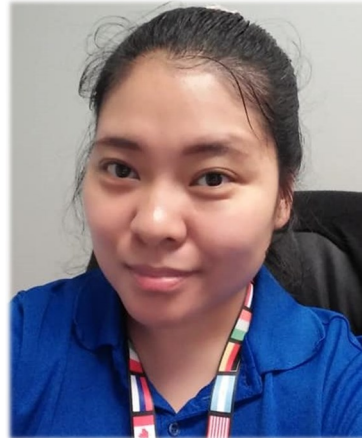
Zoom Appointments: Please use the Zoom link at www.tulsacc.edu/iss

Address: International Student Services

Tulsa Community College

3727 East Apache

Tulsa, OK 74115-3151



**Director International
Student Services**

**Caroline Broderick
International Student Services
Compliance Specialist**

The Language Center

Where is it? The Language Center is located in room SU109 on the first floor of the Student Union at the Northeast Campus

When is it open? The Language Center is open by appointment during the following hours during the semester.

Mon -Thurs	9:00 AM - 5:00 PM
Fri	9:00 AM - 5:00 PM
Sat	Closed
Sun	Closed

What can I do? You can...

- * Study for the TOEFL®
- * Practice grammar skills
- * Watch language learning videos
- * Practice your reading skills
- * Practice your pronunciation skills
- * Practice your listening skills



Additional Services

Northeast Campus Testing Center

AB101 Academic Building 1st Floor

Phone: (918) 595-7534

Please visit in-person to schedule a TOEFL test.

International Student Services & Visa Information

SU110 Student Union 1st Floor

Phone (918) 595-7478

Email: iss@tulsacc.edu for help

www.tulsacc.edu/iss

Appointments available by Zoom. Please use the Zoom link at www.tulsacc.edu/iss

For in-person appointments, please contact the ISS Department in advance.

Library

AB133 Academic Building 1st Floor

Phone: (918) 595-7501

Open Mon-Thurs 7:30 am to 8:00 pm; Fri 7:30 am to 5 pm;

TCC On-line Library Services

<http://library.tulsacc.edu/home>

Northeast Campus Academic Success Center (Admissions, Advisement, Financial Aid, & Bursar)

AB126 Main Academic Building 1st Floor

Phone: (918) 595-2000

<https://www.tulsacc.edu/admissions-aid/admissions>

<https://www.tulsacc.edu/student-resources/academic-advising>

Facet Center

A1 (Computer Center)

Phone: (918) 595-7592

On-line Writing Center

ESL tutoring and more in-person and by Zoom

<http://guides.library.tulsacc.edu/writingcenter/>

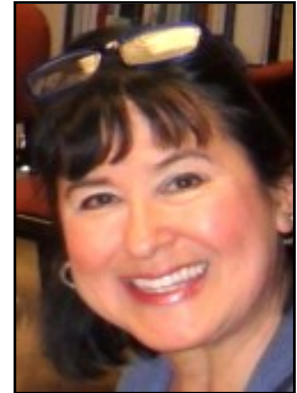
TCC ESL Webpage

<https://www.tulsacc.edu/esl>

Contact Information



Daniel Chaboya, ESL Program Director
The Language Center, NE SU 109
(918) 595-7544
daniel.chaboya@tulsacc.edu



**Pam Chew, Associate Professor
Foreign Language and ESL
(retired)**
The Language Center, NE SU 109



Tom Rowe, Associate Professor of ESL
The Language Center, NE SU 109
(918) 595-8480
thomas.rowe@tulsacc.edu



**Katie Brockett, Assistant
Professor of ESL**
The Language Center, NE SU 109
(918) 595-7449
katherine.brockett@tulsacc.edu



Salli Wandke, ESL Academic Counselor
The Language Center, NE SU 109
(918) 595-8411
salli.wandke@tulsacc.edu



Blanca Willis, ESL Specialist
The Language Center, NE SU 109
(918) 595-8382
blanca.willis@tulsacc.edu

International Association

The International Association is a campus organization open to all TCC students, especially ESL and international students. It's purpose is to introduce students to Tulsa and to provide a fun environment to learn about and share each other's cultures.

An organizational meeting is held at the beginning of the Fall and Spring semesters. Regular meetings are held during all semesters and generally held on Wednesdays at 12:00 PM in the Language Center at Northeast campus in room SU109.

The International Association has sponsored the international fashion show, traditional dances, and music from many countries, parties and field trips to museums such as the Gilcrease Museum and Cherokee Heritage Center, as well as other places of interest including the state capitol and Woolaroc.

For more information please contact:

Salli Wandke: salli.wandke@tulsacc.edu (918) 595-8411
Blanca Willis: blanca.willis@tulsacc.edu (918) 595-8382
Daniel Chaboya: daniel.chaboya@tulsacc.edu (918) 595-7544



Student Views



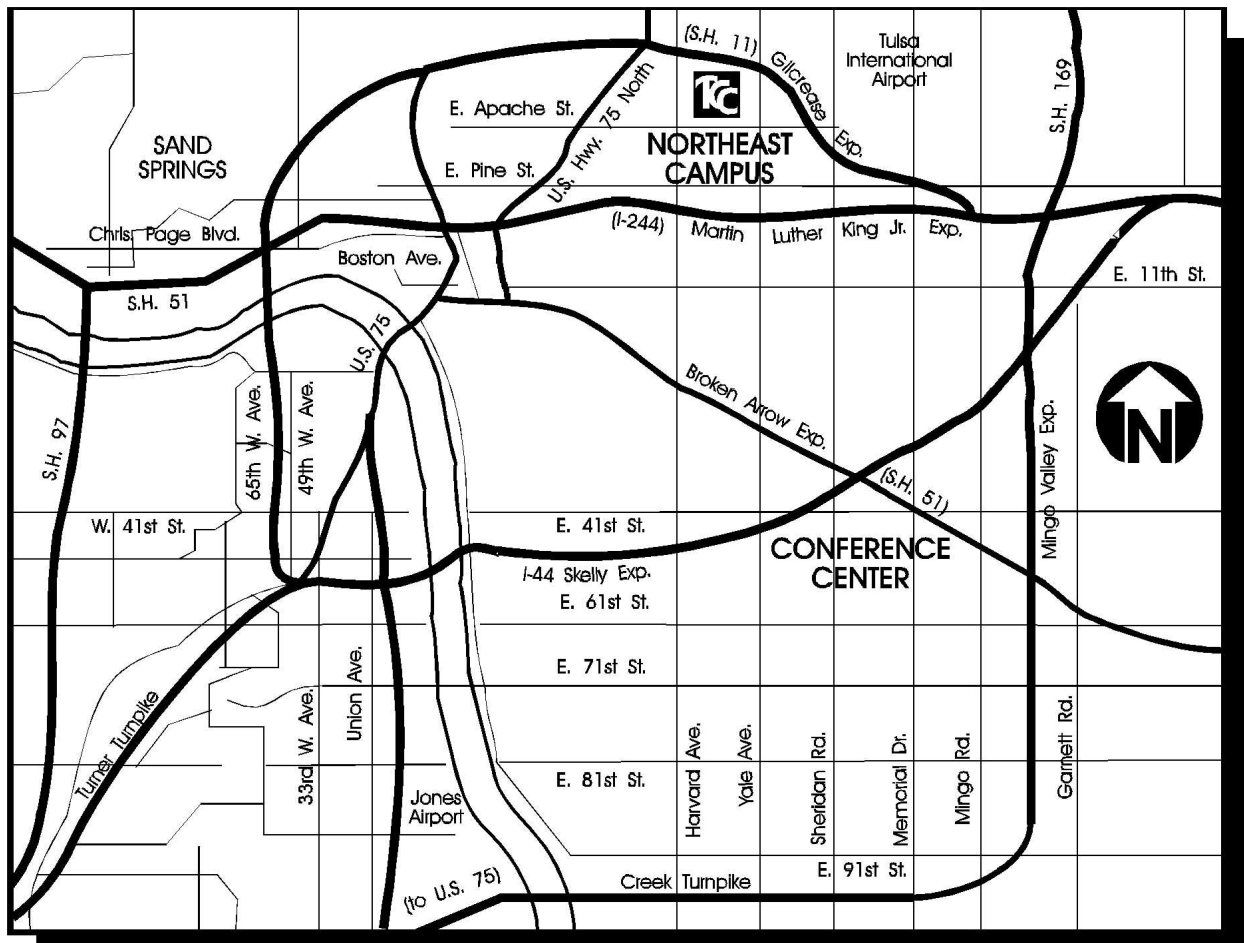
Map and Directions

The Northeast Campus of Tulsa Community College is located at the intersection of North Harvard and Apache.

The address is:

**Tulsa Community College
Northeast Campus**
3727 East Apache Street
Tulsa, OK 74115-3151

The Language Center is located in office SU109 on the first floor of the Student Union near the Campus Store and Welcome Center. We recommend that you park in the parking lot on the east side of the campus (lots 8 and 9 are the closest).





Tulsa Community College
Northeast Campus
3727 East Apache Street
Tulsa, OK 74115

NONPROFIT
ORGANIZATION
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Visit us on the TCC Website